

UNIVERSITY OF BUCHAREST**FACULTY OF LETTERS****Communication Sciences Department****Postgraduate training and continuing professional development programme:**

Library and Information Sciences

Mode of study: full time studies**The field of Bachelor Studies on which the study programme is based one:**

Communication Sciences

The University Classification on which the study programme is based on:

Biblioteconomy and Information Sciences. RNCIS Code: L40301006040

Competences:

C4. Efficient management of info-documentary collections in various institutional contexts

C5. Description and application of methods and techniques for analysis, organization and evaluation of info-documentary contents

C6. Description and application of management and marketing theories and principles in information and documentation services

**CURRICULUM
2020-2021**

No. cr.	Subject	Educational activities					No. of ECTS/ SECT credits	Evaluation form
		C	S	L	P	AP		
1.	General Biblioteconomy	14	14				5	E
2.	Digitalization of libraries	28		14			4	E
3.	Collection development	14	14				5	E
4.	Cataloging of documents	14	14				4	E
5.	Users of Information and Documents	28	28				4	E
6.	Management in info-documentary structures	28	14				3	E
7.	Heritage values in libraries. Sources doc.	14	14				2	C
8.	The history of writing, books and libraries	14	14				2	C
9.	Preservation and conservation of collections	14	14				2	C
10.	Bibliographic techniques	14	14				4	C
11.	Sociology of reading	14	14				3	E
12.	Integrated Library Systems	28	14				4	C
13.	Communication of collections	28	14				5	E
14.	Indexing documents	28	14				4	E
15.	Library Marketing	28	14				4	E
16.	Data Basis			28			3	C
17.	Practical Training				28		2	C
18.	Preparation of the certification work			20				
	TOTAL NO. OF HOURS			608			60	

RECTOR,
Prof. univ. dr. Marian Preda

DEAN,
Prof. univ. dr. Emil Ionescu

